

Government of India  
**Directorate of Estates**

**Application for Allotment of General Pool Residential Accommodation**

<b>Registration Number</b> (To be filled up the Applicant if already registered)		<b>Allottee Account Number (AAN)</b> (To be filled up the Applicant if allotted)		<b>Date of Receipt</b> (To be filled up by Directorate of Estates)	
<b>TO BE FILLED UP BY THE APPLICANT</b>					
<b>INSTRUCTIONS:</b>					
➤ Please fill up the form in <b>BLOCK LETTERS</b> only. ➤ Fill dates as day (01-31), month (01-12) & year (2002) in the format <b>DD-MM-YYYY</b> . ➤ Please tick (✓) wherever required to do so. ➤ If you wish initial allotment in specific localities only, please enclose Change Registration Form (DE-4) duly filled in. ➤ Pools <b>GP</b> : General Pool <b>SC</b> : SC Pool <b>ST</b> : ST Pool <b>TP</b> : Tenure Pool <b>LS</b> : Ladies Single Pool <b>LM</b> : Ladies Married Pool					
1. Name	Shri / Smt. / Km / Ms. / Dr.				
2. Designation					
3. Department / Organization					
4. Ministry					
5. Scale of Pay					
6. Basic Pay (as on 1 <sup>st</sup> January of the current year)					
7. Date of Birth			-		
8. Date from which continuously employed under Central / State Govt. including Foreign Service, if any			-		
9. Date of Retirement on Superannuation			-		
10. Service Status	Temporary		Permanent		
11. Service to which officer belongs	IAS		IPS		IFS
					Other Services
12. (a) Are you on deputation to Central Govt.?	Yes		No		(c) Duration of Deputation
(b) If yes, since the date		-		-	Years
13. Are you working in an office of Delhi Administration?	Yes		No		
14. In case of female, Marital status	Single (including Widow / Divorcee)		Married		
15. Do you / your spouse occupying accommodation allotted by Directorate of Estates (DoE). If yes, please give details :					
Allottee's Name					
Type	Locality		Sector	Block	Quarter No
					House ID
16. Do you / your spouse occupying accommodation allotted by Departmental Pool (DP)? If yes, please give details :					
Departmental Pool					
Allottee's Name					
Quarter's Address					
17. Are you debarred from allotment of Govt. residence?	Yes	No	If yes, up to which date		
				-	
18. Do you / your spouse / your dependent children own a house within the jurisdiction of Local Municipality or any adjoining municipality? If yes, please indicate					
a) Owner's Name			b) House Address		
c) Relationship with Applicant					
d) Rental Income					

19. Indicate below the type(s) of quarter for which you are applying:													
Type	Eligible Basic Pay Range	Please Tick the Type						Pool(s) under which applied					
<b>TYPES (I TO III)</b>											<b>GP / SC / ST</b>	<b>LS / LM</b>	
I	Less than Rs.3050												
II	Rs.3050 - 5499												
III	Rs.5500 - 8499												
<b>TYPE IV</b>											<b>TP / GP / SC / ST</b>	<b>LS / LM</b>	
IV	Rs.8500-11999												
<b>Note :</b>	<b>If you are willing to be considered for accommodation one or two types below your entitlement, please specify the details in the relevant types also (applicable for Type IV Special and above).</b>												
Type	Eligible Basic Pay Range	Date from which continuously drawing basic pay as indicated (Date of Eligibility)						Please Tick the Type	Pool(s) under which applied				
<b>TYPES (IV SPECIAL TO VIII)</b>		<b>D</b>	<b>D</b>	<b>-</b>	<b>M</b>	<b>M</b>	<b>-</b>	<b>Y</b>	<b>Y</b>	<b>Y</b>	<b>Y</b>	<b>TP / GP</b>	<b>LS / LM</b>
IV(Spl.)	Rs.10000			-			-						
VA(DII)	Rs.12000-15099			-			-						
VB(DI)	Rs.15100-18399			-			-						
VIA(CII)	Rs.18400-22399			-			-						
VIB(CI)	Rs.22400-24499			-			-						
VII	Rs.24500-25999			-			-						
VIII	Rs.26000 and above			-			-						
<b>HOSTEL</b>	<b>SS : Single Suite without kitchen</b>				<b>SK : Single Suite with kitchen</b>				<b>DS : Double Suite</b>				
SS	Rs.6500			-			-						
SK	Rs.6500			-			-						
DS	Rs.8500			-			-						
<b>LESS POPULAR TYPE 5L</b>													
5L	Rs.10000 and above			-			-					GP	
Mention your preference by putting 1, 2 and 3 for the first, second and third choices against the localities given below:													
R.K.Puram			M.B.Road			Telegraph Lane							
20. Address of Place of Duty of the Applicant						21. Permanent address (if any)							
Phone		Fax		Phone									
E-mail													

**Declaration by the Applicant**

- I agree to abide by the Allotment of Government Residences (General Pool in Delhi) Rules, 1963 as amended from time to time or relevant allotment rules applicable.
- I am aware of the penalties, which can be imposed in the event of refusal of acceptance of allotment of accommodation of the entitled type under SR-317-B-10 or furnishing of false information, subletting/misuse of the premises under SR-317-B-21.
- I am working in an eligible office located in eligible zone.

**Date:** \_\_\_\_\_

**Signature of the Applicant :** \_\_\_\_\_

**TO BE FILLED IN BY THE FORWARDING OFFICE**

Department Code		Endorsement No.		Date	
Office Name					

- Certified that particulars furnished by the applicant have been verified from records and found correct. It is also certified that the applicant is employed in an eligible office and has not been **debarred** from allotment of general pool accommodation.
- It is certified that applicant is entitled to rent free accommodation (delete if not required).

**Signature with Date :** \_\_\_\_\_

Name \_\_\_\_\_

Office Seal \_\_\_\_\_ Designation \_\_\_\_\_

Phone \_\_\_\_\_

E-mail \_\_\_\_\_

